

**West Colfax BID Board and Public Meeting
3275 West Colfax Ave.
Denver, CO 80204**

November 8, 2016

Members Present: Cameron Bertron, David Goldblatt, Dennis Gonzalez, Rene Doubleday (attending via phone), and Win King were in attendance. All Board members were present. Cameron called the meeting to order at 4:35 pm.

Disclosures of conflict of interest

There were no conflicts of interests pertaining to agenda to disclose.

Minutes and Financial Reports

Minutes from the October Board meeting were read. There were no questions or concerns.

Motion: Cameron moved to approve the minutes. Win seconded. All were in favor. Minutes were unanimously approved.

The financial reports from October were read. Dan called attention to the \$105,387.03 unrestricted fund balance which was discussed at last meeting. It actually represents retained (i.e. undesignated) earnings from last year that have been carried forward—at the end of this year, there will be a different figure representing retained earnings.

Motion: Cameron moved to approve the October financials. Dennis seconded. All were in favor. Motion carried unanimously.

Agreements for Consideration

- a) Agreement for Michael Baker International for tactical urbanism project management (through the Health Foundation project) the scope of which includes:
 - 1) Sourcing and logistics management for wayfinding installation at 17 locations. (Dan showed a preliminary graphic depicting proposed locations) There are two dates scheduled in Sun Valley residents to participate in a charette.
 - 2) Volunteer coordination
 - 3) Supply logistics and bike and walking tour outreach support
 - 4) Project management

Proposed fee for the above described scope is a flat rate of \$7,500.

Motion: David moved to approve the contract with Michael Baker International for a flat rate of \$7,500. Win seconded. All were in favor. Motion passed unanimously.

- b) **Vision Zero MOU**-Outlines the responsibilities of WalkDenver, the Vision Zero Steering Committee, and individual Vision Zero Coalition members related to the operations of the Coalition.

The goal of Vision Zero is to reduce traffic fatalities to zero—Dan would like the BID to participate as a member of this Coalition. He has been collaborating with WalkDenver to create a more pedestrian friendly environment and feels the objectives of the Vision Zero Coalition would help to advance the goals the BID regarding pedestrian and bike safety. He noted that the BID wouldn't have to commit any financial resources beyond occasional attendance at meetings.

Motion: Win moved to approve the MOU between WalkDenver and Vision Zero Coalition—Dennis seconded. All were in favor; motion passed unanimously.

Resolution Email Policy

Dan presented a resolution setting forth an e-mail policy for the West Colfax BID in accordance with Colorado State law requirements for special districts. The resolution states that electronic communications shall be retained for a two year period before purging. Emails containing correspondence of “enduring long-term value” should be exported from the email system and retained permanently in the District’s records. There was a discussion about what constitutes “enduring long-term value” which Cameron feels implies that the district has some discretion as to what emails should be retained as public record, suggested that the resolution be modified to add the language “as determined by the Executive Director” after the words “ “. Win pointed out that there might be certain long term projects which take longer than two years and questioned how long records pertaining to those projects might be retained. This policy is only in regards to e-mails rather than documents pertaining to the business of the BID including longer term projects such as capital projects.

Motion: David moved to approve the resolution setting a policy regarding the retention of email correspondence. Win seconded. All were in favor. Motion passed unanimously.

Colfax Bond Funding & Kaiser Update

Four Colfax BIDs are working with the City on plans to make Colfax safer and more attractive. These plans will be eligible for bond funding, pending a public vote in November 2017.

Opportunities for public input begin this month as to which projects should be included on the bond list. Dan has met with Rafael and other Council members to make sure that their lists include funding for West Colfax improvements.

Also, a \$75,000 grant has been approved by Kaiser. The project will focus on creating public support and designing plans to re-configure the clover leaf at West Colfax and Federal Blvd in order to make it more multi-modal.

Input requested: Pattern book and mural concepts.

Dan has been researching mural concepts around town. He presented images of murals throughout the city: Cherry Creek, near REI, and an alleyway behind the Central Market

on 27th & Larimer St. Dan has met with an artist named Yanni Bellis who is willing to serve as a curator of murals along West Colfax to oversee and maintain quality work. Rene might possibly be willing to offer space on the Little Man Ice Cream building to launch the project (pending approval from Paul).

He would like to collaborate with the newly formed West Fax art district to find local talent and give them an opportunity to contribute their public artwork. He would like to help the organizer of their art walks, Adelina Gonzales, financially as he believes it would support our efforts to create art in the BID.

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New Business

CPD is hosting a Colfax Main Street Zoning Work session on Thursday 11/17 from 1-3pm at the Webb Building—(1B6 Conference Room)

GO Bond Funding Meeting: November 29th at Corky Gonzales from 6:00-7:30pm

Meeting adjourned at 5:55 pm.